

Weedon Parish Council

Clerk to the Council Mrs Ruth Millard

To members of Weedon Parish Council

You are hereby summoned to a Virtual Annual Meeting of the Weedon Parish Council on Wednesday 15 July 2020
8.00pm held on zoom [ID:] Issue date –Thursday 9 July 2020

The meeting will commence at 8.00pm for the purpose of transacting the following business;

AGENDA

- 70/20 Public Open Forum (under adjournment).** For residents to bring items to the Council's attention
- 71/20 Apologies.** To receive and accept any apologies.
- 72/20 Members' Interests.** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 73/20 Approval of Minutes.** To agree the minutes from the Virtual Zoom Planning Meeting 2 July 2020.
- 74/20 Annual Return documents.** To complete, following deadline extension due to coronavirus emergency.
- To agree the Certificate of Exemption
 - RFO & Chairman to sign the certificate
 - To complete & formally approve the annual governance statement, date & minute ref. inserted
 - Chairman & Clerk to sign the statement
 - To approve the summary accounting statements, signed and dated by the RFO
 - Chairman to sign the statement, date & minute ref. inserted
 - To note the external audit report
 - To agree the Bank Reconciliation
 - To agree the explanation of variances & 'high' reserves
 - To agree the Asset Register
- 75/20 Review of Statutory & Governance Documents for 2020/21: General Risk Assessment. Item deferred.**
- 76/20 Planning.** 20/02063/APP / Lilies Farm House High Street Weedon Buckinghamshire HP22 4NS / Refurbishment of farmhouse and conversion of garage to habitable accommodation.
- 77/20 Finance and Accounts**
- To note payments for this meeting and payments made since the last meeting.
 - To agree the financial statement of accounts and bank reconciliation for end June 2020.
- 78/20 Environment.** To report and discuss any issues arising.
- Footpaths, Footways and Highways**, including
 - Speed Control MVAS and SpeedWatch. Item deferred.*
 - Transport for Bucks works: Update
 - Options Review of speed control measures on Aston Abbots Road. Item deferred.*
 - Village footpaths: updates on replacing stiles with gates (AA Rd), and works required (FP 12).
 - Village Walk signs degraded. To discuss replacement.
 - Street sign cleaning. Update on action.
 - Street lighting.** i. Streetlight conversion to LED. To discuss the quotes received. ii. Electricity supply contract. To update on options.
 - Play area**, including annual inspection & monthly inspection. Update on actions and consider quotes for works.
 - Pond, Grass, Hedges and Verges**, including
 - Hedgerow Havens verges: Update.
 - Overhanging hedges/trees: Update.
 - Horticultural works: Update
 - Management of Weedon Graveyard**
 - Update regarding the levelling works required on graves.
 - Update on memorial repairs.
 - To consider application from Judith Kent for a burial plot.
 - New capital projects**
 - Fingerpost: Update
 - Pond margins planting: Update
- 79/20 Correspondence and Communications**
- Review website
 - Update on the proposal to set up a Weedon Wildlife Group.
 - Carbon footprinting tool – involvement in testing and development
- 80/20 Coronavirus emergency.** To review actions and policies, including Park and playground.
- 81/20 Date of next meeting.** To agree date – provisionally Wed 16 September 2020 in the Chapel.

Ruth Millard

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77/20 Finance and Accounts April 2020 balance & Income

Business Account3205	09 July 2020	32,272.01
Treasurers Account7936	09 July 2020	1,000.00

Business Account3205	01 May 2020, Bucks CNCL	6960.00
	02 June 2020, HMRC – VAT claim	773.15

Direct Debits June 2020

OPUS energy , invoices 10.05.2020- 09.06.2020	LGA 1972,Sched.14 para 34	DD	98.78
Green Thumb , ref Chapel, 1 June 2020	LGA 1972, s214	DD	5.17
Green Thumb , ref Play area, 1 June 2020	LG(misc prov)A 1976, s19	DD	16.00

Invoices for online payments

JUNE 2020			
Lynch Garden Services , inv. 6358	LGA 1972, s214	BP 184	70.00
Joanna Rose , reimbursement Amazon Order	LG(misc prov)A 1976, s19	BP 185	56.46
JULY 2020			
GM Outdoor Services , inv. 1524,1530,1531,1532,1541,1542,1546,1551,1552	LGA 1972, s101	BP 186	930.00
Playsafety Ltd. Inv. 48705	LG(misc prov)A 1976, s19	BP 187	107.40
Robert Tuckwell – Kissing gate installation	LGA 1972, s137	BP 188	160.00
Mrs M R Rose , internal Audit	LGA 1972,s111	BP 189	40.00
ER Millard , June 2020 Remuneration	LGA 1972, s112	BP 190	322.10
GJ Millard , hand sanitiser station reimbursement (park)	LG(misc prov)A 1976, s19	BP 191	115.00
Sarah Gibbs , reimbursement hand sanitiser (park)	LG(misc prov)A 1976, s19	BP 192	72.57
Steven Richards , reimbursement duck food SI-20910	LGA 1972, s137	BP 193	59.93
Lynch Garden Services , inv. 6409	LGA 1972, s214	BP 194	70.00